

Woofhaven Rental Agreement

Date: _____

Welcome to Woofhaven – we hope that you enjoy your stay in our, “home away from home.” Woofhaven has come to be a very special place for us to relax, spend time with our friends, family, and pets. Each year, we plan on allowing a limited number of guests to rent Woofhaven for their own pleasure and relaxation. In order for Woofhaven to be comfortable and cozy for everyone to enjoy, you will see personal touches, pictures, and belongings throughout the cottage, please be respectful of these items. Attached to this letter you will find a waiver, additional guidelines and information about Woofhaven, as well as, a departure checklist. Please review these materials and sign where indicated. Unless other arrangements have been made, please leave all of these forms on the kitchen table when you leave.

You will be renting Woofhaven from _____ to _____, for a total of ____ nights. Your total rental rate for your stay is: \$_____.

A damage deposit of \$_____ is on file. Please allow 2-3 weeks for the damage deposit to be returned to you. Your damage deposit will be returned in full so long as no out of the ordinary damage has occurred, the cottage is left tidy, and the items on the departure checklist have been completed.

The key to the house is located in the lock box hanging on the back door knob, the combination to the lock box is: _____

If you need to contact the management, here are several phone numbers:

Susan – 773-502-4690 or 773-772-4690

Alysa – 773-463-3449 or 312-215-1114

Gregg – 301-305-1297

Guest Signature and Date

Guest Signature and Date

Guest Signature and Date

Guest Signature and Date

Guest Signature and Date

Guest Signature and Date

Woofhaven
(W5238 Wandawega Dr., Elkhorn, WI 53121)
Release and Waiver of All Liability and Indemnification Agreement

I understand that my stay at Woofhaven located at W5238 Wandawega Dr., Elkhorn, WI 53121, is not without risk, harm, or damage to myself, my dog(s), or my property. Woofhaven does not assume responsibility for any aspect of the safety of human guests, dogs, or property. My stay at Woofhaven is voluntarily and based on my assessment of my dog(s) and my own abilities. I assume full responsibility for any and all risks that my dog(s) and I may encounter while at Woofhaven.

I hereby waive and release, Woofhaven, its employees, owners, and agents from any and all liability of any nature for injury or damage which my dog(s) or I may suffer including specifically, but not limited to any injury or damage resulting from my actions, those of the dog(s) I control, or the actions of others or the dog(s) they control. I expressly assume the risk of any such damage or injury while staying at Woofhaven, or on the property, or in the surrounding area.

In consideration of, and as inducement to the acceptance of my reservation for Woofhaven, I hereby agree to indemnify and hold harmless Woofhaven, their employees, owners, and agents from any and all claims, or claims by any member of my family or any other person, as a result of any action by any person or animal while at Woofhaven.

I understand that by signing this document, I certify that I have read and voluntarily sign this Waiver and Release of All Liability and Indemnification Agreement. I understand that this document maybe used in a court of law.

Guest Signature and Date (Parent or guardian for those under 18)

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Guest Signature and Date (Parent or guardian for those under 18)

Guest Signature and Date (Parent of guardian for those under 18)

Woofhaven Information and House “Rules”

- The house key is located in the lock box on the back door knob, (you have been provided with the combination) this key works on the top lock of the front door and both locks on the back door.
- **Please pick up dog poop in yard – bags can be found near the back door.**
- There is firewood in the garage, the main door to the garage (the large door in the front) is unlocked, you can get firewood from there.
- Please make sure fireplace damper is closed before leaving the house on your last day. If you have a fire at night, keep the damper open until the next morning to make sure the fire is out. There are firestarters and long matches on the fireplace mantle, additional firestarters can be found in the garage.
- If you choose to have a campfire in the backyard, please be sure to put it out with the hose. The hose is located to the right of the front porch gate. Be sure to turn the water off when you are done.
- The thermostat is located in the downstairs bedroom.
- **There are two garbage cans at the end of the driveway – one is for garbage one is for recyclables. On the kitchen counter there is small sheet that explains what goes in which can. Regular garbage must be in a tied plastic garbage bag, recyclables must be loose or in a paper bag. Recyclables ONLY include: plastic bottles or large water jugs with threaded tops, tin/steel cans, newspaper, aluminum foil, glass bottles/jars, corrugated cardboard, brown bags, mixed paper. If in doubt about recyclables, put in regular garbage. Garbage bags are on the shelves at the top of the basement stairs off of the kitchen. The green outside garbage can is for recyclables, the brown is for regular garbage.**
- Due to mice and other “country critters”, please do not leave any food out – please store food in the fridge or in one of the plastic bins under the kitchen counter.
- Toilet paper can be found in the downstairs bathroom closet, paper towels on the shelves at the top of the basement stairs.
- The telephones work but only have local service – if you need to make a long distance call you will need a calling card, etc. There is a cordless phone on the bottom shelf of the wood shelves in the living room, and a regular phone plugged in on the floor in the upstairs master bedroom. Phonebooks are on top of the refrigerator.
- The tap water is totally drinkable but smells unpleasant (it is well water) – we strongly recommend bringing bottled water
- There are a bunch of board games like Scrabble in the drawers beneath the living room tv and in the wooden cabinet by the sliding glass door.
- If for some reason you need to find the circuit breaker box – it is in the basement – in a room to the right of the washing machine and dryer – there maybe a vinyl sliding door closed to the room – the ceiling is low and there are a lot of spider webs. You may need a flashlight.
- In the upstairs smaller bedroom, the light switch needs to be turned on in order for the ceiling fan and outlet to work.
- Charcoal for the bbq is located in the garage
- A vacuum is located in the front hall closet. Various cleaning supplies are beneath the kitchen sink.
- If there is a pet “accident” in the house, please use the Nature’s Miracle (beneath kitchen sink) to clean it up.
- In the downstairs bathroom, there is a 3-tier hanging basket with toiletry items you may have forgotten, please feel free to use what you need.
- **IMPORTANT: DO NOT USE THE SAUNA – IT NEEDS TO BE REPAIRED!!!!!!**
- **Please no smoking in the house. You may smoke on the screened in porch or outside. Please do not throw butts on the ground.**
- **And finally, Woofhaven is our getaway home as well, throughout the cottage you will see personal touches, pictures, and belongings – please be respectful of these items.**

Woofhaven Directions and What-to-Bring List

Directions to Woofhaven: Hwy 94 West, Exit Hwy 50 West to Lake Geneva, stay on 50 for about 25 miles, then go west on Hwy 12, the freeway ends, Hwy 12 comes together with Hwy 67, go north on Hwy 67, stay on 67 for about 3 miles, once you pass the junction of County Road A, the second small street on your left Wandawega Dr. make a left, go down about a half mile, on your right is a light yellow house with brown trim, it has a large front deck, and a detached stone garage, the address is W5238 Wandawega Dr., you can park in the driveway.

Directions to nearby towns from Woofhaven:

- ❖ Lake Geneva is about 10 miles east on Hwy 12 – lots of shops and restaurants (Popeye's overlooks the lake and has great food), and a nice walking path around the lake.
- ❖ Elkhorn is just a few miles south of the house off of Hwy 67 – (just turn right off of Wandawega onto 67 and stay on 67, it will take you right into Elkhorn). There is the Lakeland Bakery that has some good things and sells coffee, a couple of grocery stores, we have heard that Moys has good Chinese food, and Sperinos has decent pizza & Italian food (they will deliver to the cottage), also the Elkhorn Saloon is supposed to be a “nice biker bar.”
- ❖ If you turn left on 67 from Wandawega there is the Sugar Creek Inn – which is an amazing place for fish fry on Friday nights, as well as, breakfast or lunch. They serve dinner only on Friday and Saturday.
- ❖ The nearest human hospital and veterinary clinic are located in Elkhorn.

What-to-Bring List

For you:

- Insect repellent and sunscreen
- Extra towels for the beach and/or for your dog
- Bottled water to drink (the large containers with the spout work best)
- Ice and groceries
- Personal toiletries, clothes, medications, etc.
- If taking the “no linen option” – pillow cases, sheets (2 beds are queens, 1 is full, aero bed is queen)

For your dog(s):

- Dog food and feeding bowls (if bringing a dog)
- Leash – be sure your dog has on ID tags.
- Poop bags
- Please Frontline or use some form of flea/tick prevention prior to coming up. There are ticks in the area.

Optional Items:

- A good book to read
- Camera
- Binoculars (for bird watching)
- Bathing suit
- Beach chair

What to Leave at Home List:

- Stress
- Worries

EMERGENCY NUMBERS

The street address to Woofhaven is:
W5238 Wandawega Dr.
Elkhorn, Wisconsin 53121
Phone: (262) 742-3003

In case of fire or medical emergency – dial 911

Susan – (773) 502-4690 or (773) 772-4690
Alysa – (773) 463-3449 or (312) 215-1114
Gregg – (301) 305-1297

Southern Lakes Plumbing and Heating – (262) 723-6422

Elkhorn Veterinary Clinic - (262) 723-2644 (they offer emergency services, if you call this number after hours, instructions will be given as to what to do – a vet is supposedly always on call)

Lake Wandawega Association Beaches

There are 2 association beaches within walking distance of the cottage – the East beach is a 2- minute walk when you turn left (facing the lake) from the driveway and then go right on Z Street, the beach is at the end of the road. The West beach is about a 10 minute walk, turn right (facing the lake) from the driveway and then go until there is a fork in the road and a one-way arrow sign pointing to the left, go to the left and the beach is a little ways down behind a small parking area and large grassy area. These are private association beaches for use by homeowners and their guests (people like you) around Lake Wandawega. Each beach has a sign with rules posted, one of these rules is “No dogs.” We have found that so long as no one else is at the beach – it is fine to bring your dogs down for a swim. If there are just a couple of kids or a couple of other people, just ask if they mind the dogs. If they do, come back later. The beaches are typically very quiet in the mornings prior to 9:00 am. There does not seem to be any enforcement of the “No dog” rule. So long as you use good judgment, pick up the poop, and keep your dog under control – there should be no problem. If anyone questions who you are, tell them you are guests at W5238 Wandawega Drive (people up there do not know that we refer to the cottage as Woofhaven).

GUEST REGISTRATION INFORMATION

Please provide the following information for each guest.

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| Name | |
| Street Address | |
| City, State, Zip | |
| Home Phone | |
| Work or Cell Phone | |

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